

**St. Agatha Board of Selectmen Meeting
Held July 9, 2012 at 6:30pm
at the St. Agatha Town Office**

MINUTES

Present: Beurmond Banville, Dale Chamberland, Dan Bechard, Christy Sirois & Fred Holmes.

Chairman Bechard called the meeting to order and established a quorum at 6:30pm.

Article 1 – Regional Airport Update

Mr. Fred Holmes gave a presentation to the Board. He provided an updated Summary of Activity which shows the Airport has increase in # of aircraft and # of Flight Ops. The Airport will be building a new hangar by 2013. The funds have been secured through the FAA. This hangar will allow the Airport to increase its corporate flight operations. This is a three part project with the first starting in October 2012. The airport is also looking to change from oil to wood for their heating needs and will have cost savings. Mr. Holmes also reminded the Board that there will be an air show on the 18th. They are expecting a larger show than last year. Previously it had been a fly by however they have a lot of interest and it has turned to an air show. The Board thanked Mr. Holmes for his presentation and was pleased to hear the expansions and increased activity at the airport.

Article 2 - Minutes

June 11, 2012 – Motion by Mr. Banville and seconded by Mr. Chamberland to approve the minutes as written. All approved.

Article 3 - Financial Reports

Period ending June 30, 2012 – Ms. Sirois presented the board with the year-end financials. In review she noted that some accounts (Public Works, Capital Projects & General Government) look like they have over spent but that is because the adjusting entry to make transfers from the reserve for some of the expenses had not been done. The General Assistance line was over budget due to the increase requests this past winter. This causes the Public Protection department to be over budget by almost \$200. Because of the rules and regulations surrounding General Assistance this is allowed and does not require Town meeting to authorize the transfer from surplus to cover the difference. Ms. Sirois stated she will be doing final adjustments and provide the board with an update financial for the 2012 year end when available. Motioned by Mr. Banville and seconded by Mr. Chamberland to approve the financial reports as presented. All approved.

Article 4 – Proposed 2013 Tax Rate

Ms. Sirois presented the board with a proposed 2013 tax rate of 0.0185 per \$1,000. This mil rate is the same rate as the last 5 years. Ms. Sirois contributes this partially to the school budget decrease of about \$10,000 as well as a loan for paving in 2003 now paid in full as well as the increased real estate value from new construction and remodeling and an increase in exempt personal property that is reimbursed

by the State of Maine. Motioned by Mr. Banville and seconded by Mr. Chamberland to set the 2013 tax rate at 18.5 mils. All approved.

Article 5 – 2013 Tax Commitment

Ms. Sirois presented the Board with the necessary paperwork to sign to commit the 2013 taxes at the rate of 18.5 mils. Total net assessment to be raised in taxes is \$890,182.45. Motioned by Mr. Chamberland and seconded by Mr. Banville to approve the documents as presented. All approved. Board signed all the documents. Documents will be filed in the back of the commitment book available at the front desk of the Town Office.

Article 6 – 2013 Sewer Commitment

Ms. Sirois presented the board with the necessary paperwork to sign to commit the 2013 sewer dues. Based on the budget that passed at Town Meeting the rate will stay the same for all users. Total revenue from sewer fees will be \$168,925. This is used to offset the expenses of \$168,925 approved at Town Meeting. The paperwork had a typo in the total revenue and so the board did not sign and Ms. Sirois will revise. The paperwork will be available at the front counter within the next two days for the board to sign. Motioned by Mr. Banville and seconded by Mr. Chamberland to approve the revenues of \$168,925 in sewer dues. All approved.

Article 7 – Joint Fuel Bid

Ms. Sirois presented the board with a proposal to solicit fuel bids jointly with the Town of Frenchville. This was done last year and was successfully. The quantities have stayed the same for both communities. Motioned by Mr. Banville and seconded by Mr. Chamberland to approve the Town to Request fuel bids jointly with the Town of Frenchville. All approved.

Article 8 – Road Material Bid

Last year the town requested bids for 3,000-4,000 yards of material for winter roads. We took approximately 1900 yards from Theriault Farms and had enough for the winter. Ms. Sirois was approached by Mr. Duane Theriault to ask if the town will be taking the balance of the 3,000 the town was looking for. Ms. Sirois put the question for the board and it was unanimous that the Town would take the balance of about 1100 yards from Theriault Farms. The Town's needs for this year will be less because of this. It was suggested to change the bid amount to 1,500 to 2,000 of winter material. Motioned by Mr. Banville and motioned by Mr. Chamberland to approve the change of winter material bid quantity and posting the bid. All approved.

OTHER BUSINESS

Brook Road

Received ^{two} ~~three~~ bids for the paving on Brook Road. Lane Construction - \$125,312 Caron Paving - \$110,000. Caron's bid did not have a description of thickness, length and width. Motioned by Mr.

Banville and seconded by Mr. Chamberland to accept bid of Caron's paving provided it matches the length, width and thickness of Lane's Construction. All approved.

Sewer Project Update

Board reviewed updated information provided by the engineers in regards to cost savings PENTA and Woodard & Curran have worked on for Phase II. The original bid was \$1,909,900 which is higher than estimated. The contractor and engineer were able to find cost savings of \$64,300 without changing the scope of the project. Motioned by Mr. Banville and seconded by Mr. Chamberland to approve the changes and award the Phase II bid to PENTA and authorize Ms. Sirois to sign and execute all necessary documentation required for Phase II of the project. All approved.

Cleveland Road Pump Station

Both pumps in the Cleveland Rd Pump Station have failed and need to be rebuilt or new ones purchased. A new pump is approximately \$2,100 and to rebuild a pump is approximately \$1,800. Ms. Sirois suggested rebuilding one pump and purchasing one pump new. The expense will come out of the Cleveland Rd budget line and if by town meeting the sewer budget will go over then the board will look for Town approval to take the funds out of the sewer reserve. Motioned by Mr. Banville and seconded by Mr. Chamberland to approve the purchase of a new pump and rebuild a second pump. All approved.

Sampler

The Town of Frenchville is need of a sampler for their sewer department. St Agatha has an extra sampler that is 3 years old that is not being used. It is for backup only. Frenchville would like to purchase it. Ms. Sirois reviewed the cost new and spoke with Sewer Superintendent Mr. Gendreau and determined a cost of \$4,700. Frenchville would like to deduct the cost from the future sewer treatment bill Frenchville would send St Agatha. Motioned by Mr. Banville and seconded by Mr. Chamberland to sell the spare sampler to the Town of Frenchville for \$4,700 and have the cost deducted from the monthly treatment bill. All approved.

MMA Executive Committee Election

The Town received a ballot to cast in the annual MMA Election for Executive Committee Members and Vice President. There are 4 candidates in all and each running unopposed. A biography of each was included. Motioned by Mr. Banville and seconded by Mr. Chamberland to cast a ballot and vote for each of the candidates listed. All approved.

2012-2013 Board Chairperson

Annual the Board of Selectmen Chairperson is appointed. Motioned by Mr. Banville and seconded by Mr. Chamberland to appoint Dan Bechard and Board of Selectmen Chair. All approved.

Recreation Department Sign

Mr. Banville asked if we can find some funds in the Recreation Department Budget to put up a sign for the park. He said that he asked been asked a couple time where the park is. There was a sign a number of years ago but it fell down and cracked and was never replaced. Ms. Sirois will look into it.

Having no further business the meeting was adjourned at 8:20pm.

Respectfully Submitted,

Christy Sirois,

Town Manager

Approved by the Board of Selectmen on the 14th day of August, 2012.






