



**Town of Saint Agatha  
Board of Selectmen Meeting  
July 15, 2019 at 2:00pm  
At the Saint Agatha Town Office  
MINUTES**

Present: Beurmond Banville, Dave Guerrette, Christy Sirois, John Picard

Daniel Peabody (Nortrax), Keith Michaud (Frank Martin and Sons), Jonah Alexander (Beauregard),

**Call to Order**

2:05

**Constant Agenda**

Article 1: To consider the meeting minutes of 06/05/2019

Motion by Beurmond

Second by Dave

All in favor

Article 2: To consider the general ledger report, revenue report, and expense summaries for period ending 06/30/2019

Motion by Beurmond

Second by Christy

All in favor

**New Business**

Article 3: To consider FY 20 Appointments

Motion by Christy to approve all the following appointments

Aubrie Michaud as Registrar of Voters

Josh Babin as Budget Committee Member 3 year term

Jason Daigle as Planning Board Member 1 year term

Pierre Dubay as Budget Committee Member 3 year term

John Mazo as Budget Committee Member 1 year term

Jacques Blais as Planning Board Member 1 year term

Alexander Zetterman as School Board Director 3 year term

Niklas Berce as Budget Committee Member 3 year term



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Keith Labrie as Budget Committee Member 3 year term

Gary Boucher as Planning Board Member 3 year term

Duane Theriault as Planning Board Member 3 year term

Second by Dave

All in favor

Article 4: To consider James and Rita Chamberland land donation

Aubrie explained to the board that James and Rita Chamberland approached her with their offer to donate a piece of land located across from the tennis court. It was their intentions that the property be used for additional parking or any other recreational need. The board requested for the Town Manager to print the deed from the Registry and process a Quit Claim Deed and all necessary paperwork to acquire this property.

Motion by Beurmond to accept this donation

Second by Dave

All in favor

Article 5: To consider Edwin Pelletier and Sons letter

Edwin Pelletier and Sons submitted a letter to the Town Manager in May requesting that Public Works no longer push snow back and make snow banks in their fields. The Board requested the Town Manager find out what the right of way for snow plowing is for Flat Mountain Rd, Ouellette Rd, Bouchard Rd and Cleveland Rd to discuss at the next meeting.

Article 6: To discuss park road

The board discussed the recent project of returning the park road to where it was in 2010. The board approved of the road but discussed wanting to be made aware of projects of that magnitude before finding out from the community. Aubrie will relay this message to Public Works.

Article 7: To consider FY 20 Paving Project bids

Please see attached spreadsheet for bid amounts

Motion by Beurmond to reject the bids received due to the board requesting to change the specs of the project. Aubrie will contact the two bidders to let them know we will be opening new bids next week on Wednesday the 24<sup>th</sup> at 2. New bids should include a price to pave half a mile, also a requirement to go out with John to look at concerning



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places in the road where improvements need to be made and to bid a separate amount for those areas.

Second by Dave

All in favor

Article 8: To consider payloaders bids

Please see attached spreadsheet for bid amounts

John said he's only been able to demo a Volvo and Case. The board requested John to look at the bids for John Deere and Hitachi. They want him to compare warranty options and machines. A decision on machine will be made next Wednesday the 24<sup>th</sup> at 2

Article 9: To consider public works pickup bids

Please see attached spreadsheet for bid amounts

The board decided to table a decision on a pickup till Wednesday the 24<sup>th</sup> at 2

Article 10: To discuss Sewer Superintendent position

The Town Manager presented the board with the two options that exist for the Sewer Department vacancy Andre created when he resigned on July 5.

Option 1) Advertise for a part time position. Andre in the FY 20 budget was set to be making \$27 per hour at 10 hours per week. If we hired a part time employee at \$17.50 per hour at 18 hours a week (to account for intense on the job training and a thorough learning experience while also learning how to proactively treat the system) it would total \$16,380. It was the Town Manager's opinion that this position would be nearly impossible to fill as it is a completely on call position and anyone with a full-time job would experience difficulty filling those on call needs.

Option 2) After the Town Manager was also informed that Roger would most likely be retiring after one more year of work, she proposed the creation of a full time position that would be part time sewer/part time public works. This person could help to "bridge the gap" when Roger retires. We would need to replace Roger with another full time public works employee but having this part time public works position would allow for a seamless transition. John has also expressed in the past the need for someone consistently part time public works due to work demand and safety concerns. If one person takes vacation as of now, the other person is left alone. If the remaining employee is working on a piece of machinery and becomes pinned under it there is no one that would find that person. This position would also create an option of a plowing rotation in the winter allowing relief when a storm lasts all night and into the next day.



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She also provided them with some financial information to support this full time position option.

This position would cost about \$36,400 in regular wages (based on a \$17.50/ hour rate), about \$4,987.50 in potential overtime pay and about \$4,616.62 in benefits totaling \$46,004.12. With \$16,000 already available for administration in the sewer budget and \$2,025 from the budgeted amount in the public works part time payroll budget, the town would need about \$27,979.12 in additional funds for this position.

The board by consensus opted to move forward with the full time position and asked the Town Manager to sit down with the Public Works foreman to discuss a job description for this new position and the board would discuss it further at the next meeting.

**Old Business**

Article 11: To consider Interlocal Agreement for CEO services

Tabled till next meeting

Article 12: To consider LED streetlights on the causeway

The Town Manager explained that the planning board met (per street light policy) and voted in favor of adding 4 street lights to the causeway.

Motion by Beurmond to approve the addition of 4 street lights to the causway

Second by Christy

All in favor

**Other Business**

Article 13: To consider board chair appointment

Motion by Christy to nominate Beurmond

Second by Dave

All in favor

Article 14: To consider any other business

The board asked the Town Manager to look into when Josh Babin intends to begin the retaining wall project at the Main St Boat landing



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Adjourn

4:30

David Menetto

Christy Snow

Bernard J. Duvall