



**Town of Saint Agatha
Board of Selectmen Meeting
6/3/19 @ 2:00pm
At the Saint Agatha Town Office
AGENDA**

Call to Order

Constant Agenda

- Article 1: To consider the meeting minutes of 05/06/19
- Article 2: To consider the general ledger report, revenue report, and expense summaries for period ending 05/31/19

New Business

- Article 3: To consider BYOB licenses for Summerfest
- Article 4: To consider LED streetlights on the causeway
- Article 5: To consider Certified Ratio
- Article 6: To consider NMDC Executive Board Member term renewals

Old Business

- Article 7: To consider Economic Development stipend
- Article 8: To consider Town pick up specs
- Article 9: To consider Town Payloader specs
- Article 10: To discuss Town Office building concerns

Other Business

- Article 11: To consider any other business

Adjourn



**Town of Saint Agatha
Board of Selectmen Meeting
6/5/19 @ 2:00pm
At the Saint Agatha Town Office
Minutes**

Present: John Picard, Christy Sirois, Beurmond Banville

Call to Order

2:00pm

Constant Agenda

Article 1: To consider the meeting minutes of 05/06/19

Motion by Beurmond to approve the minutes

Second by Christy

All in favor

Article 2: To consider the general ledger report, revenue report, and expense summaries for period ending 05/31/19

Motion by Beurmond to approve the financials

Second by Christy

All in favor

New Business

Article 3: To consider BYOB licenses for Summerfest

Motion by Beurmond to approve the submission of the licenses

Second by Christy

All in favor

Article 4: To consider LED streetlights on the causeway

The Town Manager informed the Board of the numerous requests she's received from Island residents for street lights on the causeway. These residents have heard the Town is moving forward with street light upgrades and was wondering if we could incorporate 4 lights on the causeway as part of our project. Christy explained that the Street Light policy would have to be followed and a resident would have to fill out the street light application to request these lights. At which point the Town Manager would schedule a Planning Board meeting. The Town Manager will also check with Real Term to see if they'd honor the quoted price till next meeting.

Tabled till next meeting



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Article 5: To consider Certified Ratio
Motion by Beurmond to maintain the certified ration at 85%
Second by Christy
All in favor

Article 6: To consider NMDC Executive Board Member term renewals
Aubrie and Beurmond are the existing members
Motion by Christy to renew both the terms for Aubrie and Beurmond
Second by Beurmond
All in favor

The Town Manager also explained that upon Danny's resignation an alternate voter on the VRF board of directors was never filled. With both Aubrie and Beurmond on the board already Christy would become the alternate voter by default.

Motion by Beurmond to formally appoint Christy as the alternate voter
Second by Christy
All in favor

Old Business

Article 7: To consider Economic Development stipend
Beurmond made the suggestion that since training is still needed and these added duties are still in the trial phase that a stipend of \$1500 for the past 6 months should be issued along with a stipend of \$3000 for FY 2020. This would be considered again when planning for the FY 2021 budget begins.

Motion by Beurmond
Second by Christy
All in favor

Article 8: To consider Town pick up specs
John talked about his suggestions for a flat bed due to hauling and spreading of calcium. He also explained that the winter plowing equipment is too heavy to plow the dirt sections of the school and church driveway so using a pick up would cause less damage.



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The Board decided to advertise for bids on a 1ton truck, priced with and without box and separate price for sander and v plow. Bids will be due by 12 noon on July 15.

Article 9: To consider Town Payloader specs

The Board discussed specs with John as to what to advertise for. Payloader was due to be upgraded last year. Bids will also be due by 12 noon on July 15.

Article 10: To discuss Town Office building concerns

The Board reviewed the "needed repairs" spreadsheet prepared by the Town Manager. It is obvious the cost to repair the existing building is far to great to begin that project. The Board agreed for the Manager to begin looking at existing buildings available in Town that could house the Town Office and to speak with a modular home representative to price out a new building. She will also speak with Andrew Dube CEO about what is possible for this piece of land being so close to the water.

Will report back next meeting.

Other Business

Article 11: To consider any other business

John talked with the Board about alternatives to winter sand. He's wanting to experiment with quarry dust or millings since they're a little cheaper per yard. The Board agreed with this experiment and also instructed the Town Manager to talk with Glenn Theriault about winter sand. They want Glenn to come in to sign an agreement stating all we want is 1500 yards and that he would hold last year's price firm. Any additional yards delivered would be at his expense and the Town would only pay what last year's price was. Ask Pelletier's price per yard delivered or not delivered for quarry dust.

The Town Manager explained that she had received a request for assistance from the Town of Frenchville. They are without a deputy clerk right now and their full-time clerk is scheduled to take vacation the last week of June and first week of July. They requested we send one of our clerks to their office within that time to help out. The Town Manager told them no due to our own clerk having scheduled vacation time, our deputy clerk being very new and the last week of June being the end of our fiscal year. They then asked if we could process registrations for them like we had done before they had plates. Aubrie discussed this with the board and by consensue they agreed to process their registrations to help them out.



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The Manager discussed putting an add out for bids for paving on Brook Rd. The board indicated the bid should read that we want a price for half a mile then what it would be per ton after that.

Beurmond explained that the Summerfest Committee was inquiring about having more flags/banners placed on telephone poles for the event this August. Aubrie told the board that banners are very expensive and would not be ready in time and flags can only be placed on poles that have lights. She will have John take an inventory of which poles have flags already and which poles could potentially have a flag put on it.

Christy had inquired as to why Aubrie was not a member of IPP insurance. Aubrie informed the board that when she was hired IPP insurance had never been offered to her. IPP insurance premiums are 100% paid for by the Town. She explained that when she found out that this was a benefit she could be receiving she contacted the Health Trust. They told her that in order to start contributing to that benefit she would have to pay all the back premiums from the date she was hired so she had decided not to bother with it. Christy told Aubrie to find out what the total would be for the back premiums since it's 100% paid for by the town they could get her caught up. When Aubrie contacted the Health Trust again, they told her how to fill out all the paperwork and told her that if the Town contributes 100% of premium costs to full time employees then it HAS to be given to all employees so the Town needs to enroll her in IPP. Aubrie informed the board of this and they told her to get all the paper work sent in.

Adjourn

3:44

David Gullett

Christy Davis

Beurmond Beauville
