



**Town of Saint Agatha  
Board of Selectmen Meeting  
January 14, 2019 @ 2:00pm  
At the Saint Agatha Town Office  
AGENDA**

**Call to Order**

**Constant Agenda**

- Article 1: To consider the meeting minutes of 12/3/18 and 12/7/18
- Article 2: To consider the general ledger report, revenue report, and expense summaries for period ending 12/31/18

**New Business**

- Article 3: To discuss appropriation proposal with Pelletier Island Association
- Article 4: To discuss Spectrum Franchise Agreement
- Article 5: To discuss office hours
- Article 6: To consider Marina access point engineering proposals

**Old Business**

- Article 7: To consider Town Manager's salary (executive session recommended)

**Other Business**

- Article 8: To consider any other business

**Adjourn**



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**Call to Order**

2:02pm

Present: Beurmond Banville, Dan Bechard, Christy Sirois, Pierre Dubay, Reno Pelletier, Marc Nadeau, Ryan Pelletier, Robert Pelletier

**Constant Agenda**

Article 1: To consider the meeting minutes of 12/03/18 and 12/07/18

Motion by Beurmond Banville

Second by Dan Bechard

All in favor

Article 2: To consider the general ledger report, revenue report, and expense summaries for period ending 12/31/18

Motion by Dan Bechard

Second by Beurmond Banville

All in favor

**New Business**

Article 3: To discuss appropriation proposal with Pelletier Island Association

Christy Sirois began by summarizing the proposal to the Secession Committee. She further explained the thought process behind the proposal and the consultation with the Budget Committee. Reno Pelletier inquired as to if the Town's plow equipment would be doing the winter work on the Island and Beurmond Banville explained that the proposal was purely for additional funding and not equipment services. Marc Nadeau questioned if the Town could facilitate the bid process for contracting plowing services to the Island and calcium orders. The board, by consensus, agreed to this. The Town Manager asked if the Island Association could provide the Town Office with last year's figures paid out for plowing services and calcium to get an idea for the bidding process. Marc said he would provide those numbers to the Town. Pierre Dubay asked if the Town could put money aside in a reserve account for future road projects. Ryan Pelletier answered by reiterating that part of the proposal. Ryan also asked if the Town could look into laws surrounding having a separate mil rate for Island residents. The difference of that mil rate and the mil rate set for the rest of the Town would be appropriated back



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to Island residents for road maintenance and other infrastructure projects. The Town Manager will look into this. The Town Manager will have the Public Works Foreman measure the exact length of the Island Road and Causeway. The Secession Committee ended by saying they would meet and discuss the proposal.

**Article 4:** To discuss Spectrum Franchise Agreement

Shelley from Spectrum conferenced in. The Town Manager explained there were a few questions the board wanted answered before signing a new agreement. Their first request being the agreement remain a 5-year agreement instead of the 10-year written on the new agreement. Shelley said she would change it. Beurmond Banville then addressed service issues he's been experiencing such as service cut outs and the Spectrum office in Madawaska closing. Shelley said the intentions of the company is to open kiosks in the St John Valley to offer assistance for parts. She also said they could look in to construction problems in the area that may need to be addressed and repaired. She said we could look into a coverage survey to let us know what areas of Town could be reached. The Town Manager explained NMDC is doing this right now with a regional Connect ME grant effort to bring broadband to areas that don't have it right now. Shelley will send the Town Manager a revised copy of the agreement which the board will review at the next meeting.

**Article 5:** To discuss office hours

The Town Manager explained it's become a common complaint in the office that customers can't make it to the office during regular operating hours. The Town Manager provided the board with a proposal for longer hours one day during the week and a half day on Friday. The board discussed having the Deputy Clerk work 9:30-6 on Thursdays for a trial period of 3 months beginning April 4<sup>th</sup>. The Town Manager will do ample advertising to let the public know of this change as well as inform the Deputy Clerk.

Motion by Beurmond Banville

Second by Dan Bechard

All in favor

**Article 6:** To consider Marina access point engineering proposals

The Town Manager provided the board with copies of two proposals received for the design of an access point at the marina. Both proposals (BR Smith and CES) came in at \$12,500. This was more than was assumed this project would cost. The board decided by consensus to table this item till the next meeting and request Scott Belair from shoreland zoning to be present.

**Old Business**



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Article 7: To consider Town Manager's salary (executive session recommended)

Motion by Beurmand Banville to enter executive session at 2:47

Seconded by Dan Bechard

All in favor

Executive session ended at 3:08

Post executive action: Motion by Dan Bechard to set the salary at \$43,800 effective January 1<sup>st</sup> 2019. Also to evaluate the Town Manager at the next board meeting with any merit increase also being effective January 1<sup>st</sup>, 2019

Second by Beurmond Banville

All in favor

**Other Business**

Article 8: To consider any other business

The Town Manager explained to the board that Real Term Energy (the company auditing the Town's street lights for a possible LED upgrade) does not have lights to fill the decorative light fixtures at the gazebo behind the Town Office. Real Term quoted the town \$1,490 to install completely new posts and fixtures if the board wanted them to be upgraded to LED. By consensus the board decided to leave the fixtures as is and not include them in the inventory presented by Real Term.

**Adjourn**

3:14

*Christy Lucis*

*Beurmond F. Banville*