



**Town of Saint Agatha
Board of Selectmen Meeting
November 5, 2018 at 5:00pm
At the Saint Agatha Town Office
AGENDA**

Call to Order

Constant Agenda

- Article 1: To consider the meeting minutes of 10/08/2018
- Article 2: To consider the general ledger report, revenue report, and expense summaries for period ending 10/31/2018

New Business

- Article 3: To consider Valley Unified Regional Service Center Site Selection Committee member recommendations
- Article 4: To consider Trio SQL upgrade contract/agreement
- Article 5: To consider DEP plans to move forward with Marina shoreland project
- Article 6: To consider Town Manager's contract (Executive session recommended)

Old Business

- Article 7: To consider LED Streetlight upgrade preliminary figures
- Article 8: To consider Fire Dept Mutual Aid Agreement 30-day notice description
- Article 9: To consider Pelletier Island Secession Public Hearing presentation

Other Business

- Article 10: To consider Clifford Guerrette property abatement
- Article 11: To consider any other business

Adjourn



**Town of Saint Agatha
Board of Selectmen Meeting
11/5/18 at 5:00pm
At the Saint Agatha Town Office
MINUTES**

Call to Order

5:00pm

Those in attendance: Beurmond Banville, Dan Bechard, Christy Sirois, Andrew Dube, Aubrie Michaud

Constant Agenda

Article 1: To consider the meeting minutes of 10/08/18

Motion by Beurmond Banville

Second by Dan Bechard

All in favor

Article 2: To consider the general ledger report, revenue report, and expense summaries for period ending 10/31/18

Motion by Dan Bechard

Second by Beurmond Banville

All in favor

New Business

Article 3: To consider Valley Unified Regional Service Center Site Selection Committee member recommendation

Motion by Beurmond Banville for Dan Bechard to be our committee member recommendation

Second by Christy Sirois

All in favor

Article 4: To consider Trio SQL upgrade contract/agreement

The Town Manager described that SQL is the first step in the full web-based Trio upgrade. The SQL upgrade was budgeted for in FY 2019. She further explained that this upgrade has seen its fair share of problems in other municipalities. She wanted to make sure her two new clerks felt comfortable with Trio as it is now before upgrading to SQL. She will schedule the upgrade for sometime in February.

Motion by Dan Bechard

Seconded by Beurmond Banville

All in favor



**Town of Saint Agatha
Board of Selectmen Meeting
11/5/18 at 5:00pm
At the Saint Agatha Town Office
MINUTES**

Article 5: To consider DEP plans to move forward with Marina shoreland project

Code Enforcement Officer Andrew Dube explained that the project done to the Marina shore land did not conform with DEP regulations. DEP met with Andrew and the Town Manager to discuss possible options to move forward so the Town would be in compliance with their entire project. He explained that an NRPA permit would be necessary to accomplish this. He went on to say that what was originally done with a PBR should have been done with a NRPA permit to begin with. The Marina anchor point as it exists exceeds the confines of the originally PBR. The anchor point as it exists could be incorporated into the NRPA permit which would also include an engineered design for a second access point to the lake to allow for the install and the removal of the docks each year which could not have been done under a PBR.

Motion by Beurmond Banville to move forward with the NRPA permit process

Seconded by Dan Bechard

All in favor

Article 6: To consider Town Manager's contract (executive session recommended)

Motion by Dan Bechard to move in to executive session at 5:58

Seconded by Beurmond Banville

All in favor

No post executive action.

Old Business

Article 7: To consider LED Streetlight upgrade preliminary figures

The Town Manager provided the selectmen with preliminary figures for savings generated through an LED upgrade for streetlights. She explained that Real Term Energy will be providing exact numbers in the near future but wanted to present her preliminary figures to establish a consensus to move forward or to stop the process.

By consensus the board agrees to keep moving forward with the LED streetlight conversion through Real Term till they see Real Terms figures for savings



**Town of Saint Agatha
Board of Selectmen Meeting
11/5/18 at 5:00pm
At the Saint Agatha Town Office
MINUTES**

Article 8: To consider Fire Dept Mutual Aid Agreement 30-Day notice description

The board discussed the proposed 30-day notice description for the mutual aid agreement. They agreed that by adding a “#8” to the mutual aid agreement with wording to the effect of “this contract becomes null and void should either Town’s department be no longer able to provide mutual aid” and to remove the lengthy 30-day notice description would be more efficient. The Town Manager will discuss this change to the Fire Chief and this article will be discussed at the next regularly scheduled board meeting.

Article 9: To consider Pelletier Island Secession Public Hearing presentation

The Town Manager reiterated to the board that the Town would not be presenting any information at this public hearing. The purpose of the hearing was for the secession committee to present their information and the town would discuss their information at a later date.

Other Business

Article 10: To consider Clifford Guerrette property abatement.

Motion by Beurmond Banville to abate the camper assessed to Clifford Guerrette so long as the owner of the camper is billed for the property tax assessed to it.

Second by Dan Bechard

All in favor

Article 11: To consider any other business

The Town Manager presented the board with Election Clerk appointments and an appointment for Road Commissioner

Motion by Dan Bechard to approve all appointments

Seconded by Beurmond Banville

All in favor

The Town Manager also discussed with the board that the retaining wall project at the Main St Boat Landing had still not begun. The board agreed that the Town Manager will write the contractor a formal letter explaining the urgency that this project is completed this year.

Adjourn

6:08



**Town of Saint Agatha
Board of Selectmen Meeting
11/5/18 at 5:00pm
At the Saint Agatha Town Office
MINUTES**

Christy Lewis

Bernard Danville
