

St. Agatha Board of Selectmen Meeting

Held Wednesday, June 15, 2010 at 6:30 pm

at the St. Agatha Town Office

MINUTES

Present: Beurmond Banville, Dale Chamberland, Dan Bechard & Christy Sirois

Chairman Banville called the meeting to order and established a quorum at 6:20pm.

Minutes

May 3, 2010 – Motion by Mr. Bechard and seconded by Mr. Chamberland to approve the minutes as written. All approved.

May 12, 2010 – Motioned by Mr. Bechard and seconded by Mr. Chamberland to approve the minutes as written. All approved.

Financial Reports

Period ending April 30, 2010 – Motioned by Mr. Chamberland and seconded by Mr. Bechard to approve the financial reports as presented. All approved.

Period ending May 31, 2010 – Motioned by Mr. Chamberland and seconded by Mr. Bechard to approve the financial reports as presented. All approved.

Chairperson

Dan Bechard was nominated by Mr. Banville to be the new Board Chairman. Motioned was seconded by Mr. Chamberland and accepted by Mr. Bechard.

Chairman Dan Bechard presided over the remaining meeting.

Town Certified Ratio

The Town was given a Developed Parcel Ratio of 74%. The Board decided to use a ratio of 80% which is within 10% of the developed ratio by the Maine Revenue Services. They allowed for 66.6% to 81.4%. Motioned by Mr. Banville and seconded by Mr. Chamberland. All approved.

Assessment & Quadrant Work Review

The Town captured \$3,390 in new taxes based on a 18.5 mil rate with the quadrant work that was done. The Towns valuation will increase by \$845,780 with the quadrant and regular assessment work. A motioned by Mr. Banville and seconded by Mr. Chamberland to transfer \$2200 from reserves to pay for the quadrant work done. All approved.

Purchase of Flags & Brackets

Ms. Sirois requested that the Town purchase 15 flags to put on telephone poles from Memorial day to Labor Day. A number of residents questioned why we did not have flags on display. The Town does not have any flags. 15 flags purchased for \$13.95 from Quigleys. Brackets were also requested to be able to display the Welcome to St Agatha banners the town has. There are currently 15 banners but only 6 complete brackets set still on telephone poles. The brackets would be \$66 per set and 9 would be purchase. It was motioned by Mr. Banville and seconded by Mr. Chamberland to purchase the flags. All approved. It was suggested that Mr. Pierre Chamberland be contacted to see if he could make a bracket at a lower cost. Brackets will be on hold for now.

Gazebo Repairs

Mr. Reginald Guerrette started to do repairs on the Gazebo , but as he did the repairs it was noted there was more rotten wood then thought. He suggested replacing the railings with PVC or Cement Fiber. The current railings were made from soft wood and not made for outdoors. Lowes has 6ft kits of railings for \$97.50 each. 8 would be needed. Spoke with James Chamberland and he quoted \$145 per kit. Labor estimate of \$350. Mr. Chamberland motioned that new railings be put on the gazebo and the purchase done with Lowe's. Mr. Banville seconded the motion. All approved.

Wireless Receiver for Fitness Center

A wireless received was requested for the town office so that the Laptop in the Fitness center that controls the entry system can be moved to the Town Office. Currently when a member comes in we can not update the cards right a way. We have to wait at the end of day. The receiver and installation will cost approximately \$1,000. Received will allow instant update and easier monitoring. Mr. Banville motioned the receiver be purchased and Mr. Chamberland seconded the motion. All approved.

Photocopier Transfer from reserves

It was requested by Ms. Sirois to change the transfer process for the photocopier for this budget year. The money had not been transferred to the reserve yet. Board approved transferring the money from the Capital & Debt budget to the photocopier expense line in the amount of \$500. This is in lou of transferring the money to reserve and then transferring back to the account. Mr. Banville motioned the transfer to be done as requested and seconded by Mr. Chamberland. All approved.

Advertising for Town & SummerFest 2010

In the fall the Town usually advertises with WAGM TV. This year WAGM proposed doing the advertising earlier in conjunction with SummerFest 2010. The total cost of \$1080 is based on 8 merchants participating in the program. That cost would be shared with the SummerFest Committee. Mr. Banville motioned the acceptance of this arrangement and was seconded by Mr. Chamberland. All approved.

New Cell Phone Plan for Town Manager

Ms. Sirois stated that currently she has a person cell phone as well as the town cell phone. She proposed cancelling the town cell phone and moving her phone to the town plan and also upgrade to a BlackBerry phone to be able to receive emails when out of the office. There would be a \$60 termination fee and an additional monthly charge of \$24.95 for the email service. Mr. Banville motion the change be done and was seconded by Mr. Chamberland. All approved.

Resolution for Opposition to the Great Maine Forest Initiative

Tabled until more research was done about the group.

Optional Insurance Endorsements

MMA offered Sexual Misconduct, Personal Automobile Deductible Reimbursement & Road Treatment as optional endorsements. The board decided against the Road Treatment option and would like to purchase the sexual misconduct for the Town Manager, Fire Chief, Rec Director. There would be no charge for the 3 positions. If a fourth were added it would be an additional \$25. For the Personal Automobile Deductible – this would be for the volunteer fire department and town employees that would use their vehicle for work. The Board would like a list of employees to review before the final okay. The coverage would be no cost for the first 15 and then an additional \$5 for each after. For an estimated 30 employees including fire department would be \$125. Mr. Banville motioned the Town list the above mentioned for the Sexual Misconduct and for Ms. Sirois to make a list of employees for the Personal Auto Deductible coverage. Motion was seconded by Mr. Chamberland. All in favor.

Airport Committee & Airport update

Mr. Banville said that he found a replacement for the Airport Committee, Fred Holmes. Mr. Banville motioned for Fred Holmes to be appointed to the Airport Committee and Mr. Chamberland seconded. All in Favor.

Mr. Banville to the Board that a group of businessmen in Fort Kent were able to raise the balance needed for the Fort Kent portion of the airport budget. It had not all been raised at town meeting.

Vacation Carryover

Due to the short fiscal year 2 people did not take all of the vacation allotted to them. Christy Sirois still has 4 days left and Roger Chasse has 3. Ms. Sirois as that these vacations be allowed to carry over for a one time only. Mr. Banville motioned the approval and Mr. Chamberland seconded. All in favor.

Wage Increase

The CPI – Rural was reviewed for changes in regards to a COLA increase. It was determined that the overall change was +.06% from April 2009 through March 2010. Mr. Banville motioned the town employees receive a .06% wage increase on their hourly pay. The motion was seconded by Mr. Chamberland. All approved.

Reno Pelletier – Island Sewer Extension

Mr. Pelletier would like to do a sewer extension for a couple lots on Pelletier Island. The engineers approached for the project is Woodard & Curran. Woodard & Curran would like the Town to be the client and collect payment from the Town. The Town would collect payment from Mr. Pelletier. The board declined this arrangement. They do not want to be a go between.

Having no further business the meeting was adjourned at 7:50pm.

Respectfully Submitted,

Christy Sirois,

Town Manager

Approved by the Board of Selectmen on the 12th day of July, 2010.






