

**St. Agatha Board of Selectmen Meeting
November 7, 2016 @ 6:30 pm
at the St Agatha Town Office
MINUTES**

Present: Beurmond Banville, Dale Chamberland, Dan Bechard and Gary Picard.

Chairman Banville called the meeting to order and established a quorum at 6:30 pm

Article 1 – To Consider the Minutes of October 10, 2016.

A motion was made by Dan Bechard to approve the October 10, 2016 minutes as presented. Dale Chamberland seconded the motion, all were in favor.

Article 2 – To Consider the General Ledger, Revenue & Expense Summary Reports for the period ending October 31, 2016.

A motion was made by Dale Chamberland to approve the financial reports as presented. Dan Bechard seconded the motion, all were in favor.

Article 3 – Monthly Sewer Report, water line repair to influent screen building, I & I repair kits, I & I repair project completion cost, mediation result.

Informational only, the Town Manager & Board reviewed the items in this article, no action was taken on this article.

Article 4 – October 25, 2016 Regional Cooperation Meeting in Madawaska review.

The Board reviewed a list of topics discussed at the regional meeting on October 25. Madawaska Town Manager Ryan Pelletier solicited from surrounding towns a list of potential capital equipment purchases planned within the next seven years. Town Managers will be providing Ryan with a list of equipment slated for replacement in that time period, and also potential new equipment purchases as well. The Board indicated that they were interested in exploring sharing a backhoe or excavator with other municipalities since a need does exist for this type of equipment. The Town manager will be compiling a document to send out in the next few days.
Informational only, no action taken on this article.

Article 5 – Ambulance Service Inc. subsidy request notification.

The Board reviewed a letter from ASI informing the town that they may be requesting an annual subsidy pending certain financial conditions. The Town Manager informed the Board that he did receive a call from ASI shortly after receiving the letter asking to be included for consideration during budget development. The Town Manager discussed with the Board that ambulance services was a topic of discussion at the regional cooperation meeting. The Town Manager discussed with the Board questions about what is affecting ASI as far as reimbursements for services, and if the same could be adversely impacting the Madawaska Ambulance Service as well. It was agreed that we could discuss with

Madawaska what the cost might be for providing services to St Agatha, and also if they are experiencing the same issues as ASI in regards to reimbursements.

Article 6- Security Camera System

Tabled until December Board Meeting.

Article 7- Recreation Building Update.

The Board reviewed the summary provided by the Town Manager on the Rec Building repairs project. The building has substantial decay to the floor & sills causing the building sag in certain areas. The structural repair work has been completed by Todd Daigle, a local contractor. The Town Manager informed the Board that he asked Todd to prepare an itemized quote to renovate the exterior of the building which include removal & replacement of old siding, replacement of two small windows, replacement of the front & back porch, vinyl soffit under eaves & porch, and capping of fascia boards & door brick mold. This quote will be ready for Board & Budget committee consideration in early winter. No action was on taken this article.

Article 8- Pierre Dube street light request, policy update.

The Board studied the old streetlight policy adopted in 1994. Beurmond commented that the policy seemed like one that might be used in a city rather than a small town, and asked if we could all look at it and come up with suggestions for simplifying the policy.

No action was taken on this article.

Article 9 – Boat Marina updated figures, DEP permit approval, and discussion.

The Board reviewed three marina configuration options for 16, 20, and 24 boat slips. Beurmond indicated that he was interested in the 16 slip configuration, and if a need existed for more slips in the future than that could be considered at that time. Dale And Dan concurred with Beurmond and also agreed that it would be a good idea to run the Marina Proposal by the Budget Committee in early January. The Board also asked about public interest, and what number of people we had interested for seasonal slips. The Town manager indicated the several people had expressed interest either via Facebook or in person. The Board asked the Town Manager if he could put together a more comprehensive study or actual list of interested persons, the Town Manager agreed that he could do so via in person visits with local business, and solicitations.

No action was taken on this article.

Article 11 – State Fees Disbursement Policy Renewal.

The Board reviewed the annual disbursement policy for State fees.

A motion was made by Dan Bechard to approve to policy.
Dale Chamberland seconded the motion, all were in favor.

Article 11 – RES, Wind Energy Development

The Board reviewed the RES Wind Co. profile documents that were printed from the internet. RES is a Wind/Solar energy company who is interested in exploring wind energy development in St Agatha & neighboring Frenchville. RES officials initially approached the two town managers to gauge interest in a potential wind project. The Town's role in this is to provide info to landowners about RES, and perhaps assist in organizing public meetings if need be.

This was an information article, no action was taken.

Article 12 – Abatement request by Dale Chamberland.

Dale Chamberland submitted an abatement request for his 358 Cleveland Rd. property. Dale indicated that he felt he was being charged for a shed structure that he no longer has. A review of the tax card and account in Trio revealed that not only was the shed still on the card & in Trio, but the shed value on the card for \$1800.00 was erroneously written in for \$18,000.

The abatement request is for an \$18,000 reduction in value, resulting in a refund of \$346.50 on his account.

A motion was made by Beurmond Banville to approve the abatement.

Dan Bechard seconded the motion, Dale Chamberland abstained. Motion carried.

Article 13 – Fitness Center Lease Renewal, lease expires February 2017.

The Board was informed by the Town Manager that the Fitness Center ten year lease is set to expire in February 2017, and that it would be time to start negotiation the new lease agreement before budget season gets under way. Beurmond indicated that he would not participate in the negotiation since he was a member of the KC, and suggested that The Town Manager & Dan Bechard be the two to negotiate with the KC.

A motion was made by Dale Chamberland to appoint Gary Picard & Dan Bechard to the fitness center negotiation committee.

Beurmond Banville seconded the motion, all were in favor.

Article 14 – Our Lady of the Valley Church Repair Campaign Request.

The Board reviewed the Request from the Parish and agreed by consensus that it would not be appropriate for the Town to expend money toward religious organizations.

Article 14 – Sewer Department Issue, user damage to sewer grinder station.

The Town Manager briefed the Board about damage to the sewer pump station at the Paul Forcier residence cause by Mr. Forcier. The Town Manager sent certified mail to Mr. Forcier indicating that the town would make the repair and bill him for it since Mr. Forcier has historically not been cooperative with the town to remedy issues caused by him with that pump station. The Town Manager presented pictures of the damages, and the repairs made thereafter by the Town, and mentioned that perhaps the Town could assist Mr. Forcier by issuing him a permit to remove a few trees on his property that would

allow him to access his property without having to encroach or straddle the pump station with his vehicles. The Manager explained that repairs were mostly complete, and that a bill would be sent to Mr. Forcier.

Informational Article, no action taken on this article.

Article 16 – To Consider any other business before the Board.

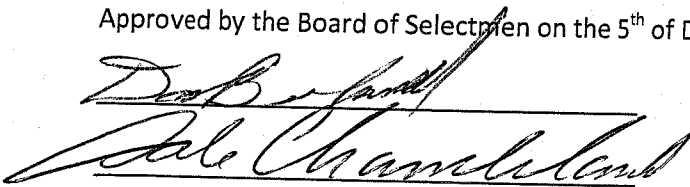
No other business.

Having no further business the meeting was adjourned at 8:20pm

Respectfully Submitted,

Gary Picard,
Town Manager

Approved by the Board of Selectmen on the 5th of December, 2016.



Two handwritten signatures in cursive script are written over a horizontal line. The first signature is partially obscured by the second, larger signature.