

**St. Agatha Board of Selectmen Meeting
Monday May 9, 2016 @ 6:30 pm
at the St Agatha Town Office
MINUTES**

Present: Beurmond Banville, Dale Chamberland, Dan Bechard and Gary Picard.

Chairman Banville called the meeting to order and established a quorum at 6:22 pm

Article 1 – To Consider the Minutes of the April 11, 2016 meeting.

A motion was made by Dale Chamberland to approve the April 11, 2016 minutes as presented. Dan Bechard seconded the motion, all were in favor.

Article 2 – To Consider the Financial Reports for the period ending December April 30, 2016.

A motion was made by Dan Bechard to approve the financial reports as presented. Dale Chamberland seconded the motion, all were in favor.

Article 3 – Monthly sewer report

The Town Manager reviewed the sewer report with the Board, discussed flows and what has been learned about flows since data collection began in January.

Article 4 – Sewer Dept. I & I Estimate for repairs, potential funding options discussion.

The Town Manager briefed the Board of Selectmen on our I & I findings, the quote for repairs asked by ME DEP, and possible avenues of funding the repairs. ME DEP has indicated that funding could be provided by either ME DEP, or Rural Development with the possibility of principal forgiveness based on the Town's financial position. It is likely that any State or Federal funding would require this to be an engineered project, and also be a lowest bidder project. The Board and the Town manager agreed that the process & cost of engineering would likely inflate the overall cost of the I & I remediation project, and that putting this out to the lowest bidder would not be in the best interest of the Sewer Department. Issues with sewer engineering, and awarding projects to incompetent contractors is likely the cause of our current I & I issues, therefore the Board has asked that the Town Manager have discussions with Acadia FCU to see whether they would be interested in financing the Town Sewer Dept. for the I & I repair project.

Article 5 – Public Works Summer Hours, department request for four ten hour days.

This article previously tabled from the April, 11, 2016 meeting.

The Town Manager briefed the Board on the Public Works request for (4) ten hour days (Mon-Thurs) for summer hours. Many area towns, and ME MDOT are scheduling their public works summer hours this way, and the employees have asked if we would consider this. Board members had previously suggested that summer hours should occur between Memorial Day and Labor Day holidays.

A motion was made by Dale Chamberland to approve the summer hours request for 2016, and we would review the decision again in 2017.

Dan Bechard seconded the motion, all were in favor.

Article 6- CDBG Business Assistance Grant Application for Spruce Corner Kennel & Specialties.

The Board of Selectmen previously reviewed information previously provided to them in the Agenda Books, and concluded that they wanted more information on the application before a decision could be made. The application is due for submission on Thursday May 12, therefore the Board will have to reconvene an emergency BOS meeting for a decision on the Spruce Corner application before that date.

Article 7- Playground Equipment, installation committee per Board Chair.

The Town Manager discussed with the Board that it was time to consider forming a park playground equipment group to identify the location of the new playground equipment, and for installation as well. Beurmond previously offered his services to get the project started by finding persons interested in volunteering for this project. Beurmond indicated that he would get going on this, and asked that the Town Manager provide him with the manuals of the equipment.

Article 8 – Shared Part-Time Clerk Agreement with the Town of Madawaska.

The Town Manager provided the Board with two options for clerk services to be provided by Madawaska. Dan Bechard offered one of the proposals for a Clerk staffing level of 325 hour per year at a cost of \$5000 per year, with an option of 50 addition hours @ \$15/ hour as needed.

The Town Manager offered a proposal of Clerk hours at 375 hours per year at a cost of \$5800 per year.

A motion was made by Beurmond Banville to accept the Madawaska Part Time Clerk services At 375 hours per year at an annual cost of \$5800.

Dale Chamberland seconded the motion, two were in favor and one against.

Article 9 – Letter of Resignation from Andre Gendreau, sewer department.

The Town Manager presented the Board with a resignation letter from Andre Gendreau. Mr. Gendreau has been informed that his services would no longer be needed in the new Fiscal Year 2017 as the Board has previously decided through the FY17 budget process that the management and daily operations of the sewer department would be delegated to the Town Manager, and the town manager would be assisted by the public works department as needed. Mr. Gendreau expressed discontent on the Town's decision, and decided to resign before our new fiscal year starting July 1, 2016. The Board accepted Mr. Gendreau's resignation, and suggested that the Town Manager send him a letter of thanks for his dedication of time over the years he has worked for the Town of St Agatha.

Article 10 – Prices for Sewer Camera location device, offer from Fern Desjardins, MSAD 33 Superintendent.

The Town Manager informed the Board that in our ! & ! investigations this past spring, that we discovered a damaged sewer line from Wisdom High School which was allowing ground water into our sewer system. The leak was discovered with our camera system, which also measures the distances from a known point, however we could not accurately locate the area in need of repair because we didn't have the companion locating device used to pinpoint the camera head location when in the pipe. The Town Manager suggested to Mrs. Desjardins that Nadeau Septic had this equipment, and that it was recommended she use them to locate exact location before excavation. Mrs. Desjardin suggested that perhaps MSAD 33 could help the Town by paying a portion of the cost of the locator device. The Town Manager also informed the Board that we still had a balance of approximately \$400 remaining in the ME DEP sewer demo project fund that needs to be closed out, and that these funds could be used towards a purchase of this camera locator device. The Town Manager presented the Board with information on three models made by different companies. The prices ranged from \$1200-\$1800. The Board reviewed the information and concluded that the most expensive model was the best choice as it offered more capabilities, and was able to locate the camera at lower depths in the ground. It was also suggested that Dan Bechard reach out to Mrs. Desjardins for an indication of how much MSAD 33 would be willing to pay towards this purchase.

A motion was made by Dan Bechard to purchase the \$1818 model made by Rothenberger. Dale Chamberland seconded the motion, all were in favor.

Article 11- Other Business.

No other business before the Board.

Having no further business the meeting was adjourned at 8:52pm

Respectfully Submitted,

Gary Picard,
Town Manager

Approved by the Board of Selectmen on the 13th of June, 2016.


