

TOWN OF ST. AGATHA
E-911 ADDRESSING ORDINANCE

ENACTED: 3-31-98
Date

CERTIFIED BY: DAVID DAGLE
Name

TOWN CLERK
Title

Affix Seal

dpd: 3-31-98

Town of St. Agatha E-911 Addressing Ordinance

Section 1. Purpose.

The purpose of this Ordinance is to enhance the easy and rapid location of properties by law enforcement, fire, rescue, and emergency medical services personnel in the *Town of St. Agatha*.

Section 2. Authority.

This Ordinance is adopted pursuant to and consistent with Municipal Home Rule Powers as provided for in Article VIII, Part 2, Section 1 of the Constitution of the State of Maine and Title 30-A MRSA Section 3001.

Section 3. Administration.

This Ordinance shall be administered by the Board of Selectmen's appointed representative authorized to and shall assign road names and numbers to all properties, both on existing and proposed roads, in accordance with the criteria in Sections 4 and 5. The Board of Selectmen shall also be responsible for maintaining the following official records of this Ordinance:

- a. A Town map for official use showing road names and numbers.
- b. An alphabetical list of all property owners as identified by current assessment records, by last name, showing the assigned numbers.
- c. An alphabetical list of all roads with property owners listed in order of their assigned numbers.

Section 4. Naming System.

All roads that serve two or more properties shall be named regardless of whether the ownership is public or private. A "road" refers to any highway, road, street, avenue, lane, private way, or similar paved, gravel, or dirt thoroughfare. "Property" refers to any property on which a more or less permanent structure has been erected or could be placed. A road name assigned by the Town shall not constitute or imply acceptance of the road as a public way.

The following criteria shall govern the naming system:

- a. No two roads shall be given the same name (e.g., no Pine Road and Pine Lane).
- b. No two roads should have similar-sounding names (e.g., Beech Street and Peach Street).
- c. Each road shall have the same name throughout its entire length.

Section 5. Numbering System.

Numbers shall be assigned every 50 feet along both sides of the road, with even numbers appearing on the left side of the road and odd numbers appearing on the right side of the road, ascending from the number origin. *(If the numbering interval is, for example, 50 feet in most of the community but varies on certain roads, this section might also state the general interval and then state what the other interval is and on which roads or section of roads the other interval applies.)*

The following criteria shall govern the numbering system:

- a. All number origins shall begin from __ (i.e. the center of Town, a particular Town border, etc.). For dead-end roads, numbering shall originate at the intersection of the adjacent road and terminate at the dead end.
- b. The number assigned to each structure shall be that of the numbered interval falling closest to the front door or the driveway of said structure if the front door cannot be seen from the main road.
- c. Every structure with more than one principle use or occupancy shall have a separate number for each use or occupancy. For example, duplexes will have two separate numbers.
- d. Apartments will have one property number followed by an apartment number, such as 235 Maple Street, Apt 2.

Section 6. Compliance.

All owners of structures shall, by the date stipulated in Section 8, display and maintain in a conspicuous place on said structure, the assigned numbers in the following manner:

- a. **Number on the Structure.** Where the structure is within 50 (fifty) feet of the edge of the road right-of-way, the assigned number shall be displayed on the front of the structure in the vicinity of the front door or entry.
- b. **Number at the Street Line.** Where the structure is over 50 (fifty) feet from the edge of the road right-of-way, the assigned number shall be displayed on a post, fence, wall, the mail box, or on some structure at the property line adjacent to the walk or access drive to the numbered structure.
- c. **Size and Color of Number.** Numbers shall be a minimum 4 inches high and be of a contrasting color to its background.

- d. Every person whose duty is to display the assigned number shall remove any different number which might be mistaken for, or confused with, the number assigned in conformance with this Ordinance.
- e. Interior location. All residents and other occupants are requested to post their assigned number and road name adjacent to their telephone for emergency reference.

Section 7. New Developments and Subdivisions.

All new construction and subdivisions shall be named and numbered in accordance with the provisions of this Ordinance and as follows:

- a. New Construction. Whenever any residence or other structure is constructed or developed, it shall be the duty of the new owner to procure an assigned number from the appointed representative (*the designated addressing authority stated above or another designated individual*). This shall be done at the time of the issuance of the building permit.
- b. New Subdivisions. Any prospective subdivider shall show a proposed road name and lot numbering system on the pre-application submission to the Planning Board. Approval by the Planning Board, after consultation with the appointed representative (*the designated addressing authority stated above or another delegated individual or board*), shall constitute the assignment of road names and numbers to the lots in the subdivision. On the final plan showing proposed roads, the applicant shall mark on the plan, lines or dots, in the center of the streets every 50 feet so as to aid in the assignment of numbers to structures subsequently constructed.

Section 8. Effective Date.

This Ordinance shall become effective as of March 31, 1998. It shall be the duty of the appointed representative (*the designated addressing authority stated above or another designated individual*) to notify by mail each property owner and the Post Office of their new address at least 60 (sixty) days prior to the effective date of their use. It shall be the duty of each property owner to post new property numbers, in accordance with this Ordinance, on the stated date of effective use. On new structures, numbering will be installed prior to final inspection or when the structure is first used or occupied, whichever comes first.

Section 9. Enforcement.

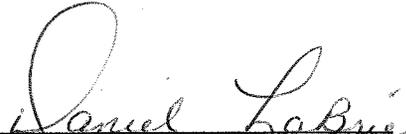
The Board of Selectmen will appoint a representative to ensure compliance.

MUNICIPAL OFFICERS CERTIFICATION

We, the undersigned Municipal Officers of the Town of St. Agatha hereby certify that the attached ordinance entitled "*Town of St. Agatha E-911 Addressing Ordinance*" is a true copy of the original being considered for enactment at the March 31, 1998 Annual Town Meeting:

Dated: March 18, 1998

Municipal Officers, Town of St. Agatha


Chairman Daniel Labrie


David Dubois

Diane Castonguay

ATTEST

I, David P. Daigle, Town Clerk of the Town of St. Agatha certify that the attached is a true copy of a ordinance entitled "*Town of St. Agatha E-911 Addressing Ordinance*", as certified to me by the Municipal Officers of the Town of St. Agatha on the 18th day of March, 1998

Signature:

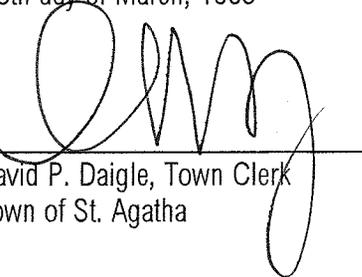

David P. Daigle, Town Clerk
Town of St. Agatha

EXHIBIT A